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Full Company Name (Do not abbreviate, yet include any Commission approved  
AKA/DBA/Fictitious Name, if applicable)

WATER and/or SEWER ANNUAL REPORT  
LARGE COMPANY

TO THE  
MISSOURI PUBLIC SERVICE COMMISSION

For the Year Ending December 31, \_\_\_\_\_

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Report of \_\_\_\_\_

For the Year Ended December 31, \_\_\_\_\_

**GENERAL INFORMATION**

(Instructions: Please type answer to question in text box provided. Be sure underline feature is turned on when editing text box.)

1. Name, title and e-mail address of officer having custody of the general corporate books of account and address of office where the general corporate books are kept and the address of office where any other corporate books of account are kept, if different from that at which the general corporate books are kept.

2. Name of state under the laws of which respondent is incorporated and date of incorporation. If incorporated under a special law, give reference of such law. If not incorporated, state that fact and give the type of organization and date organized.

3. State the classes of utility and other services furnished by respondent during the year in each state in which the respondent operated.

4. State below each class of security of the respondent which is registered on a national securities exchange or so is to become registered upon notice of issuance. Give (a) exact title of each class of securities, (b) amount of issued securities registered (c) amount of unissued securities to become registered upon notice of issuance, and (d) name of each exchange upon which registered or to become registered. Explain briefly, if the amounts of issued securities differ from the amounts shown by the respondent's balance sheet:

(a)	(b)	(c)	(d)

5. State below the name and address of the respondent's independent certified accountant or independent licensed public accountants and date such accountant was engaged. If one of the above accountants has been engaged as the principal accountant to audit the respondent's financial statements who was not the principal accountant for the respondent's prior filed certified financial statements, state the date when such independent accountant was initially engaged.

Report of \_\_\_\_\_  
For the Year Ended December 31, \_\_\_\_\_

1. Company Address: \_\_\_\_\_  
\_\_\_\_\_

2. Company Phone Number and E-mail: \_\_\_\_\_

Is the utility certificated to provide **water** service in Missouri? If yes, state effective date (contained in Commission Order approving) of certification by the MO Public Service Commission and associated case number (original certificate or merger/name change if name on tariff effected):

3. Effective Date (e.g. 00/00/0000) \_\_\_\_\_ Case No. \_\_\_\_\_

Is the utility certificated to provide **sewer** service in Missouri? If yes, state effective date (contained in Commission Order approving) of certification by the MO Public Service Commission and associated case number (original certificate or merger/name change if name on tariff effected):

4. Effective Date (e.g. 00/00/0000) \_\_\_\_\_ Case No. \_\_\_\_\_

5. Name, address, phone number and e-mail of person(s) to contact concerning information contained in this report:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Please provide the total company and gross intrastate operating revenues (i.e. Missouri Jurisdictional) Revenues for the Calendar Year:

Revenues:	Total Company	MO Jurisdictional
Operating Revenues from Tariffed Services		
Other Revenues		
<b>TOTAL REVENUES</b>		

Operating revenues from MO Jurisdictional should match Statement of Revenue (MoPSC Assessment).

OFFICERS

1. Report below the name, title, office address, and salary for the year of each general officer of the respondent. Report the information for each other employee whose annual salary is \$25,000 or more.

Title (a)	Name of Officers (b)	Principal Business Address (City and State) (c)	Annual Salary (d)

2. If any officer or other employee reported in this schedule received remuneration from respondent, directly or indirectly, other than the salary reported in column (d), such as commissions, bonuses, shares in profits, money paid, set aside or accrued pursuant to any pension, retirement, savings or similar plan (exclusive of plans qualified under Section 401 of the Internal Revenue Code of 1954) including premiums paid for retirement annuities, or life insurance where the respondent is not the beneficiary, or any other advantageous arrangement which constitutes a form of compensation, give the essentials of the plan not previously reported, the basis of determining the ultimate benefits receivable, and the payments or provisions made during the year with respect to each person reported herein. If the word "none" correctly states the facts with respect to the matters referred to in this instruction, so state:

3. State the annual benefits estimated to be payable to each of the three highest paid officers named herein in the event of retirement at normal retirement date pursuant to any pension or retirement plan:

4. Describe all transactions since the beginning of the year in which any person who was an officer of the respondent at any time during the year received remuneration, directly or indirectly, from the respondent in the form of securities, options, warrants, rights or other property, or through the exercise or through the exercise or disposition thereof. If the response "none" correctly states the facts with respect to the matters referred to in this instruction, so state:

5. State briefly any arrangement under which any officer is insured or indemnified against liability which he may incur in his capacity as an officer. If there are no such arrangements, so state:

6. If a change was made during the year in the incumbent of any position, show name and address and total remuneration of the previous incumbent and date change in incumbency was made:

7. Utilities which are not required to file copies of this report with the Securities and Exchange Commission may omit the data called for by instructions 2, 3, 4 and 5. Omission of responses to such instruction for this reason should be stated.

For the Year Ended December 31, \_\_\_\_\_

1. Report in instruction No. 3 below the required information concerning each director of the respondent who held office at any time during the year. Include in column (a), abbreviated titles of the directors who are officers of the respondent.
2. If any of the instructions 2, 3, 4 or 5 of the Officers schedule is applicable with respect to any director who is not an officer, furnish responses concerning the matters referred to in those instructions. If the matter referred to in those instructions are not applicable, or if the reporting of this information is not required by reason of Instruction 7 of Officers, Page F-2, so state:

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[illegible]

Report of \_\_\_\_\_

For the Year Ended December 31, \_\_\_\_\_

**CORPORATE CONTROL OVER RESPONDENT**

1. Did any corporation or corporations hold control over the respondent at the close of the year?

☐ Yes ☐ No

If control was so held, state:

- (a) The form of control, whether sole or joint:

☐ Sole ☐ Joint

- (b) The name of the controlling corporation or corporations:

- (c) The manner in which control was established:

- (d) The extent of control:

- (e) Whether control was direct or indirect:

☐ Direct ☐ Indirect

- (f) The name or names of the intermediary or intermediaries through which control, if indirect, was established (see Note):

2. Did any individual, association, or corporation hold control, as trustee, over the respondent at the close of the year?

☐ Yes ☐ No

If control was so held, state:

- (a) The name of the Trustee:

- (b) The name of the beneficiary or beneficiaries for whom the trust maintained:

- (c) The purpose of the trust:

NOTE: The cases where control of the respondent is in a holding company, a statement should be submitted showing the intermediate chain of ownership or control to the main parent company.

For the Year Ended December 31,

If, during the year any account was charged with an amount which was paid or credited to an affiliated company, the account or accounts affected, the respective amounts involved, and the name of the affiliated company should be given as indicated.

[illegible]

Full explanation of the foregoing amounts as to nature, such as engineering services, management fees, material and supplies furnished, interest, finance charges, etc., and also the reason for handling the transaction in the manner indicated should be given for each item.

	<u>Explanation</u>



For the Year Ended December 31.

<p>1. (A) Give the names and addresses of the ten security holders of the respondent who, at the date of the latest closing of the stock book or compilation of list of stockholders of the respondent, prior to the end of the year, had the highest voting powers in the respondent, and state the number of votes, in order. If any such holder held in trust, give in a footnote the known particulars of the trust (whether voting trust, etc.), duration of trust and principal holders of beneficiary interests in the trust. If the stock book was not closed or a list of stockholders not compiled within one year prior to the end of the year, or if since they previous compilation of a list of stockholders, some other class of security has become vested with voting rights, then show such names of the security holders in the order of voting power, commencing with the highest. Show in column (a) the titles of officers and directors included in such list of ten security holders.</p> <p>1. (B) Give also the voting powers resulting from ownership of securities of the respondent of each officer and director not included in the list of ten largest security holders.</p> <p>2. If any security other than stock carries voting rights, explain in a supplemental statement the circumstances whereby such security became vested with voting rights and give other important particulars concerning the voting rights of such security. State whether voting rights are actual or contingent and if contingent, describe the contingency.</p> <p>3. If any class or issue of security has any special privileges in the election of directors, trustees or managers, or in the determination of corporate action by any method, explain briefly.</p>	<p>4. Furnish particulars concerning any options, warrants, or rights outstanding at the end of the year for others to purchase securities of the respondent or any securities or other assets owned by the respondent, including prices, expiration dates, and other material information relating to exercise of the options, warrants, or rights. Specify the amount of such securities or assets so entitled to be purchased by any officer, director, associated company or any of the ten largest security holders. This instruction is inapplicable to convertible securities or to any securities substantially all of which are outstanding in the hands of the general public where the options, warrants or rights were issued on a prorata basis.</p> <p>5. Give date of the latest closing of the stock book prior to end of year, and state the purpose of such closing:</p> <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div> <p>6. State the local number of votes cast on the latest general meeting prior to the end of the year for election of directors of the respondent and number of such votes cast by proxy:</p> <table style="width: 100%; margin-top: 10px;"> <tr> <td style="text-align: right;">Total:</td> <td style="border: 1px solid black; width: 150px; height: 25px;"></td> </tr> <tr> <td style="text-align: right;">By Proxy:</td> <td style="border: 1px solid black; width: 150px; height: 25px;"></td> </tr> </table> <p>7. Give the date and place of such meeting:</p> <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>	Total:		By Proxy:	
Total:					
By Proxy:					

Page F-7

For the Year Ended December 31, \_\_\_\_\_

1. Show the names of all corporations, business trusts and similar organizations controlled directly by respondent at any time during the year. If control ceased prior to end of year give particulars in an attached memorandum.
2. Direct control is that which is exercised without interposition of an intermediary
3. Indirect control is that which is exercised by the interposition of an intermediary which exercises direct control

[illegible]

**IMPORTANT CHANGES DURING THE YEAR**

<p>Hereunder give particulars concerning the matters indicated below. Make the statements explicit and precise and number them in accordance with the inquiries. Each inquiry should be answered. If "none" or "not applicable," state the fact that inquiry is given elsewhere in the report, reference to the schedule in which it appears will be sufficient.</p> <p>1. Changes in and important additions to franchise rights: Describe the actual consideration given therefore and state from whom the franchise rights were acquired. If acquired without the payment of consideration, state that fact.</p> <p>2. Acquisition of ownership in other companies; reorganization, merger, or consolidation with other companies: Give names of companies involved, particulars concerning the transactions, name of the Commission authorizing the transaction and reference to Commission authorization.</p> <p>3. Purchase or sale of an operating unit or system: Give a brief description of the property, the transactions relating thereto and reference to Commission authorization, if any was required. Give date journal entries called for by the Uniform System of Accounts were submitted to the Commission.</p> <p>4. Important leaseholds that have been acquired or given, assigned or surrendered: Give effective dates, lengths of terms, names of parties, rents and other conditions. State name of Commission authorizing lease and give reference to such authorization.</p> <p>5. Important extension or reduction of transmission or distribution system: State territory added or relinquished and date operations began or ceased</p>	<p>and give reference to Commission authorization, if any was required. State also the approximate number of customers added or lost and approximate annual revenues of each class of service.</p> <p>6. Obligation incurred or assumed by respondent as guarantor for the performance by another of any agreement or obligation, excluding ordinary commercial paper maturing on demand or not later than one year after date of issue: State on behalf of whom the obligation was assumed and amount of the obligation. Give reference to Commission authorization if any was required.</p> <p>7. Changes in articles of incorporation or amendments to charter: Explain the nature and purpose of such changes or amendments.</p> <p>8. State the estimated annual effect and nature of any important wage scale changes during the year.</p> <p>9. State briefly the status of any materially important legal proceedings pending at the end of the year and the results of any such proceedings culminated during the year.</p> <p>10. Describe briefly any materially important transactions of the respondent not disclosed elsewhere in this report in which an officer, director, security holder, voting trustee, associated company or known associate of any of these persons was a party or in which any such person had a material interest.</p>
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**COMPARATIVE BALANCE SHEET - UTILITY PLANT, ASSETS AND OTHER DEBITS**

Account No. (a)	Account Description (b)	Schedule Page No. (c)	Balance at Beginning of Year (d)	Balance at End of Year (e)	Increase or (Decrease) (f)
	<u>Utility Plant</u>				
101-107	Utility Plant	<a href="#">F-16</a>			
108-113	Less: Accumulated Provisions for Depreciation and Amortization	<a href="#">F-16</a>			
	Net Utility Plant		\$	\$	\$
114-115	Utility Plant Acquisition Adjustments (Net)	<a href="#">F-16</a>			
116	Other Utility Plant Adjustments				
	Total Net Utility Plant		\$	\$	\$
	<u>Other Property and Investments</u>				
121	Nonutility Property	<a href="#">F-18</a>			
122	Less: Accumulated Provisions for Depreciation and Amortization of Nonutility Property	<a href="#">F-18</a>			
	Net Nonutility Property		\$	\$	\$
123	Investment in Associated Companies	<a href="#">F-19</a>			
124	Other Investments	<a href="#">F-19</a>			
125-128	Special Funds	<a href="#">F-19</a>			
	Total Other Property & Investments		\$	\$	\$
	<u>Current and Accrued Assets</u>				
131	Cash	-			
132-134	Special Deposits	-			
135	Working Funds	-			
136	Temporary Cash Investments	-			
141-143	Notes and Accounts Receivable	<a href="#">F-20</a>			
144	LESS: Accumulated Provision for Uncollectible Accounts	<a href="#">F-20</a>			
145-146	Receivable from Associated Companies	<a href="#">F-20</a>			
151-157	Materials and Supplies	<a href="#">F-21</a>			
163	Stores Expense	<a href="#">F-21</a>			
166	Prepayments	<a href="#">F-21</a>			
171	Interest and Dividends Receivable	-			
172	Rents Receivable	-			
173	Accrued Utility Revenues	-			
184	Miscellaneous Current and Accrued Assets	-			
	Total Current and Accrued Assets		\$	\$	\$
	<u>Deferred Debits</u>				
181	Unamortized Debt Discount and Expense	<a href="#">F-21</a>			
182	Extraordinary Property Losses	<a href="#">F-21</a>			
183	Preliminary Survey and Investigation Charges	-			
184	Clearing Accounts	<a href="#">F-22</a>			
185	Temporary Facilities	-			
186	Miscellaneous Deferred Debits	<a href="#">F-21</a>			
187	Research and Development Expenditures	-			
	Total Deferred Debits		\$	\$	\$
	Total Utility Plants, Assets and Other Debits		\$	\$	\$

**COMPARATIVE BALANCE SHEET - EQUITY CAPITAL, LIABILITIES AND OTHER CREDITS**

Account No. (a)	Account Description (b)	Schedule Page No. (c)	Balance at Beginning of Year (d)	Balance at End of Year (e)	Increase or (Decrease) (f)
	<u><i>Equity Capital</i></u>				
201	Common Stock Issued	<a href="#">F-24</a>			
204	Preferred Stock Issued	<a href="#">F-24</a>			
202, 205	Capital Stock Subscribed	<a href="#">F-24</a>			
203, 206	Stock Liability for Conversion	<a href="#">F-24</a>			
207	Premium on Capital Stock	<a href="#">F-25</a>			
208-211	Other Paid in Capital	<a href="#">F-25</a>			
212	Installments Received on Capital Stock	<a href="#">F-24</a>			
213	Discount on Capital Stock	-			
214	Capital Stock Expense	<a href="#">F-24</a>			
215, 216	Retained Earnings	<a href="#">F-25</a>			
217	Reacquired Capital Stock	<a href="#">F-24</a>			
	Total Equity Capital		\$	\$	\$
	<u><i>Long-Term Debt</i></u>				
221-222	Bonds LESS Reacquired Bonds	<a href="#">F-26</a>			
223	Advances from Associated Companies	<a href="#">F-26</a>			
224	Other Long-Term Debt	<a href="#">F-26</a>			
	Total Long-Term Debt		\$	\$	\$
	<u><i>Current and Accrued Liabilities</i></u>				
231	Notes Payable	<a href="#">F-25</a>			
232	Accounts Payable	-			
233, 234	Payables to Associated Companies	<a href="#">F-27</a>			
235	Customer Deposits	-			
236	Taxes Accrued	<a href="#">F-28</a>			
237	Interest Accrued	<a href="#">F-27</a>			
238	Dividends Declared	-			
239	Matured Long-Term Debt	-			
240	Matured Interest	-			
241	Tax Collections Payable	-			
242	Miscellaneous Current and Accrued Liabilities	<a href="#">F-27</a>			
	Total Current and Accrued Liabilities		\$	\$	\$
	<u><i>Deferred Debits</i></u>				
251	Unamortized Premium on Debt	<a href="#">F-21</a>			
252	Advances for Construction	<a href="#">F-30</a>			
253	Other Deferred Credits	-			
255	Accumulated Deferred Investment Tax Credits	<a href="#">F-33</a>			
281-283	Accumulated Deferred Income Taxes	<a href="#">F-36</a>			
	Total Deferred Debits		\$	\$	\$
261-265	Operating Reserves	<a href="#">F-37</a>			
271	Contributions in Aid of Construction	<a href="#">F-37</a>			
	Total Equity Capital, Liabilities and Other Credits		\$	\$	\$

## NOTES TO BALANCE SHEET

1. The space below is provided for important notes regarding the balance sheet or any account thereof.
2. Furnish particulars as to any significant contingent assets or liabilities existing at the end of the year, including a brief explanation of any action initiated by the Internal Revenue Service involving possible assessment of additional income taxes of material amount, or of a claim for refund of income taxes of a material amount initiated by the utility. Give also, a brief explanation of any dividends in arrears on cumulative preferred stock.
3. For Account 116, Utility Plant Adjustments explain the origin of such amounts, and plan of disposition contemplated, giving references to Commission orders or other authorizations respecting classification of amounts as plant adjustments and requirements as to disposition thereof.
4. Give a concise explanation of any retained earnings restrictions and state the amount of retained earnings affected by such restrictions.
5. If the notes to the balance sheet relating to the respondent company appearing in the Annual Report to the Stockholders are applicable in every respect and furnish the data required by Instructions 2, 3, and 4 above, such notes may be attached hereto.

**STATEMENT OF INCOME FOR THE YEAR**

Account No. (a)	Account Description (b)	Schedule Page No. (c)	Total	Sewer	Water
			Current Year (d)	Current Year (e)	Current Year (f)
	<u>Utility Operating Income</u>				
400	Operating Revenues	<a href="#">S-1</a>   <a href="#">W-1</a>			
401	Operation Expense	<a href="#">S-3</a>   <a href="#">W-6</a>			
402	Maintenance Expense	<a href="#">S-3</a>   <a href="#">W-6</a>			
403	Depreciation Expense	<a href="#">S-7</a>   <a href="#">W-11</a>			
404-405	Amortization of Limited Term/Other Utility Plant	-			
406	Amortization of Utility Plant Acquisition Adjustments	<a href="#">F-16</a>			
407	Amortization of Property Losses	-			
408.1	Taxes Other Than Income Taxes-Utility Operating Income	<a href="#">F-31</a>			
409.1	Income Taxes, Utility Operating Income	<a href="#">F-31</a>			
410.1	Provision for Deferred Income Taxes-Utility Operating Income	<a href="#">F-36</a>			
411.1	Income Taxes Deferred in Prior Years-Credit Utility Operating Income	<a href="#">F-36</a>			
412.1	Investment Tax Credits-Utility Operations, Deferred to Future Periods	<a href="#">F-33</a>			
412.2	Investment Tax Credits-Utility Operations, Restored to Operating Income	<a href="#">F-33</a>			
	Total Utility Operating Expenses		\$	\$	\$
	Net Utility Operating Income		\$	\$	\$
413	Income from Utility Plant Leased to Others	<a href="#">F-38</a>			
414	Gains (Losses) from Disposition of Utility Property	<a href="#">F-40</a>			
	Total Net Utility Operating Income		\$	\$	\$
	<u>Other Income</u>				
415-418	Nonutility Operating Income	<a href="#">F-39</a>			
419	Interest and Dividend Income (Net)	<a href="#">F-39</a>			
420	Allowance for Funds Used During Construction	<a href="#">F-41</a>			
421	Miscellaneous Non-operating Income	<a href="#">F-41</a>			
422	Gains (Losses) from Disposition of Non-Utility Property	<a href="#">F-40</a>			
	Total Other Income		\$	\$	\$
	<u>Other Income Deductions</u>				
425	Miscellaneous Amortization	<a href="#">F-41</a>			
426	Miscellaneous Income Deductions	<a href="#">F-41</a>			
	Total Other Income Deductions		\$	\$	\$
	<u>Taxes Applicable to Other Income</u>				
408.2	Taxes Other than Income Taxes, Other Income and Deductions	<a href="#">F-31</a>			
409.2	Income Taxes, Other Income and Deductions	<a href="#">F-31</a>			
410.2	Provision for Deferred Income Taxes, Other Income and Deductions	<a href="#">F-36</a>			
411.2	Income Taxes Deferred in Prior Years - Credit, Other Income and Deductions	<a href="#">F-36</a>			
412.3	Investment Tax Credits-Utility Operations Restored to Non-operating Income	<a href="#">F-33</a>			
412.4	Investment Tax Credits, Non-utility Operations, Net	<a href="#">F-33</a>			
	Total Taxes on Other Income and Deductions		\$	\$	\$
	Net Other Income and Deductions		\$	\$	\$
	<u>Interest Charges</u>				
427	Interest on Long-Term Debt	<a href="#">F-41</a>			
428	Amortization on Debt Discount and Expense	<a href="#">F-21</a>			
429	Amortization of Premium on Debt - Credit	<a href="#">F-21</a>			
430	Interest on Debt to Associated Companies	<a href="#">F-41</a>			
431	Other Interest Expense	<a href="#">F-41</a>			
	Total Interest Charges		\$	\$	\$
	Income Before Extraordinary Items		\$	\$	\$
	<u>Extraordinary Items</u>				
433	Extraordinary Income	-			
434	Extraordinary Deductions	-			
499.3	Income Taxes, Extraordinary Items	-			
	Extraordinary Items After Taxes		\$	\$	\$
	Net Income		\$	\$	\$

**STATEMENT OF RETAINED EARNINGS FOR THE YEAR**

1. Each credit and debit during the year should be identified as to the retained earnings account in which recorded and the contra-primary account affected shown in Column (c).
2. For each reservation or appropriation of retained earnings, state the purpose and amount.
3. Dividends should be shown for each class and series of capital stock. Show amounts of dividends per share.
4. Show separately the state and federal income tax effect of items shown in Account 439 and give a brief description of each adjustment.

Item (a)	Account No. (b)	Contra-Primary Account Affected (c)	Amount (d)
<b>Unappropriated Retained Earnings:</b>			
<u>Balance at Beginning of Year (Acct. 216)</u>	216		
Changes (Please identify by prescribed retained earnings account.):			(Total to Pg. F-25)
<u>Adjustments to Retained Earnings (Acct. 439):</u>			
Credits:			
Total Credits to Retained Earnings	439		\$
Debits:			
Total Debits to Retained Earnings	439		\$
Balance Transferred from Income (Acct. 435)	435		
<u>Appropriations of Retained Earnings (Acct. 436):</u>			
Total Appropriations of Retained Earnings	436		\$
<u>Dividends Declared - Preferred Stock (Acct. 437):</u>			
Total Dividends Declared - Preferred Stock	437		\$
<u>Dividends Declared - Common Stock (Acct. 438):</u>			
Total Dividends Declared - Common Stock	438		\$
Net Changes During the Year			\$
			(Total to Pg. F-25)
Unappropriated Retained Earnings Balance at End of Year (Acct. 216)	216		\$
			(Total to Pg. F-25)
<b>Appropriated Retained Earnings</b>			
<u>Balance at Beginning of Year (Acct. 215):</u>	215		
State balance and purpose of each appropriated retained earnings amount at the end of the year and give accounting entries for any applications of appropriated retained earnings during the year. [See Pg. F-25 for detail of transactions. Attach separate sheet, if necessary.]			(Total to Pg. F-25)
Changes During the Year			
Total Appropriated Retained Earnings at End of Year (Acct. 215)	215		\$
			(Total to Pg. F-25)
Total Retained Earnings (Accts. 215-216)	215 & 216		\$
<b>Notes to Statement of Retained Earnings for the Year</b>			



**STATEMENT OF CHANGES IN FINANCIAL POSITION**

Source of Funds (a)	Amount (b)
Funds from Operations:	
Net Income	
Principal Non-cash charges (credits) to Income:	
Depreciation and Depletion	
Amortization of:	
Provision for Deferred or Future Income Taxes (Net)	
Investment Tax Credit Adjustments	
Other (Net)	
Total Principal Non-cash Charges to Income	\$
Total Funds from Operations	\$
Funds from Outside Sources (New Money):	
Long-term Debt	
Preferred Stock	
Common Stock	
Net Increase in Short-term Debt	
Other (Net)	
Total Funds from Outside Sources	\$
Sale of Non-current Asset	
Other (Net):	
Total Other (Net)	\$
Total Sources of Funds	\$
Application of Funds (a)	Amount (b)
Construction and Plant Expenditures (Include Land):	
Gross Additions to Utility Plant	
Gross Additions to Common Utility Plant	
Gross Additions to Non-Utility Plant	
Other	
Total Applications to Construction and Plant Expenditures	\$
Dividends on Preferred Stock	
Dividends on Common Stock	
Funds for Retirement of Securities and Short-term Debt:	
Long-term Debt	
Preferred Stock	
Redemption of Capital Stock	
Net Decrease in Short-term Debt	
Other (Net)	
Total Funds for Retirement of Securities and Short-term Debt	\$
Purchase of Other Non-current Assets	
Other (Net)	
Total Application of Funds	\$
Net Change in Financial Position [Total Source of Funds LESS Total Application of Funds]	\$

**UTILITY PLANT AND ACCUMULATED DEPRECIATION AT END OF YEAR**  
Report Plant in Service and Depreciation after Allocation of Common Plant and Reserve to Utility Departments

Plant Accounts (a)	Account No. (b)	Sewer Balance at Beginning of Year (c)	Water Balance at Beginning of Year (d)	Total Balance at Beginning of Year (e)	Sewer Balance at End of Year (f)	Water Balance at End of Year (g)	Total Balance at End of Year (h)
Utility Plant in Service	101						
Completed Construction not Classified	102						
Utility Plant in Process of Reclassification	103						
Utility Plant Leased to Others (see below)	104						
Property Held for Future Use	105						
Utility Plant Purchased or Sold	106						
Construction Work in Progress	107						
Total Utility Plant		\$	\$	\$	\$	\$	\$
				(Total to Pg. F-10)			(Total to Pg. F-10)
Accumulated Provision for Depreciation:							
Utility Plant in Service	108						
Utility Plant Leased to Others	109						
Property Held for Future Use	110						
Accumulated Provision for Amortization	111-113						
Total Accumulated Provisions for Depreciation and Amortization		\$	\$	\$	\$	\$	\$
				(Total to Pg. F-10)			(Total to Pg. F-10)
Utility Plant Acquisition Adjustments:	114						
Accum. Prov. of Amort. of Utility Plant Acquisition Adjustments	115						
Net Utility Plant Acquisition Adjustments		\$	\$	\$	\$	\$	\$
				(Total to Pg. F-10)			(Total to Pg. F-10)
Total Utility Plant LESS Depreciation and Amortization		\$	\$	\$	\$	\$	\$
(Note: This total should match Total Net Utility Plant on Pg. F-10)							

**UTILITY PLANT LEASED TO OTHERS**  
**at End of Year**  
**(Acct. 104)**

Name of Lessee (a)	Description of Property Leased (b)	Expiration Date of Lease (c)	Plant Balance at End of Year (d)	Accum. Deprec. and Amort. (e)
<u>Sewer:</u>				
Total Sewer Utility Plant Leased to Others (to above)			\$	\$
<u>Water:</u>				
Total Water Utility Plant Leased to Others (to above)			\$	\$
Total Water and Sewer Utility Plant Leased to Others			\$	\$

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**UTILITY PLANT HELD FOR FUTURE USE (ACCT. 105)**

Report below the information called for concerning utility plant held for future use, show separate subtotals for each utility service. If no definite plan exists for use of the property in utility service, then report the investment in Acct. 121, Non-Utility Property.

Description and Location of Property (a)	Account No. (b)	Date Originally Acquired (c)	Year Expected to be Used in Utility Service (d)	Book Cost at End of Year (e)
<u>Sewer:</u>				
Total Sewer Utility Property Held for Future Use	105			\$ (Total to Pg. F-16)
<u>Water:</u>				
Total Water Utility Property Held for Future Use	105			\$ (Total to Pg. F-16)
Total Sewer & Water Utility Property Held for Future Use	105			\$
LESS: Accumulated Provision for Depreciation & Amortization	113			
Net Utility Property Held for Future Use				\$

**CONSTRUCTION WORK IN PROGRESS (ACCT. 107)**

Report each project under construction, the complete cost of which is estimated to exceed \$100,000. Group by utility departments all projects for less than \$250,000.00

Description of Project (a)	Balance at End of Year (b)	Estimated Cost of Project (c)
<u>Sewer:</u>		
Total Sewer Utility Plant Construction Work in Progress	\$ (Total to Pg. F-16)	\$
<u>Water:</u>		
Total Water Utility Plant Construction Work in Progress	\$ (Total to Pg. F-16)	\$
Total Sewer and Water Utility Plant Construction Work in Progress	\$	\$



**INVESTMENTS AND FUNDS (ACCOUNTS 123- 128 INCLUSIVE)**

1. Report with separate subheadings for each account, the securities owned by the utility including date of issuance and date of maturity in description of any debt securities owned. Designate any securities pledged and explain purpose of pledge in footnote. Minor investments in Account 124 may be grouped by classes.
2. Report separately each fund account showing nature of assets included therein and list any securities included in fund accounts.

Name of Issuing Company and Description of Security (a)	Interest or Dividend Rate (b)	Par Value Per Share (c)	No. of Shares or Principal Amount (d)	Book Cost at End of Year (e)
<u>Investments in Associated Cos. (Acct 123):</u>				
Total Investments in Associated Cos.				\$
<u>Other Investments (Acct 124):</u>				(Total to Pg. F-10)
Total Other Investments				\$
<u>Special Funds (Accts. 125-128)</u>				(Total to Pg. F-10)
<u>Sinking Funds (Acct 125):</u>				
Total (Acct. 125)				\$
<u>Depreciation Fund (Acct 126):</u>				
Total (Acct. 126)				\$
<u>Other Special Funds (Acct 128):</u>				
Total (Acct. 128)				\$
Total Special Funds (Accts. 125-128)				\$
				(Total to Pg. F-10)

**NOTES AND ACCOUNTS RECEIVABLE**

Report hereunder notes and accounts receivable included in Accounts 141, 142, 143, 145 and 146.

Particulars (a)	Account No. (b)	Accounts Receivable at Beginning of Year (c)	Notes Receivable at Beginning of Year (d)	Accounts Receivable at End of Year (e)	Notes Receivable at End of Year (f)
<u>Notes and Accounts Receivable (Accts. 141-144)</u>					
Customer Accounts Receivable (Acct. 142): Water Sewer Merchandising, jobbing and contract work Total Customer Accounts Receivable	142				
		\$	\$	\$	\$
List below items included in Accounts 141, 143, 145 and 146, showing totals for each account and any interest rates: <u>Notes Receivable (Acct 141):</u>	141				
		\$	\$	\$	\$
Total Account 141	141				
		\$	\$	\$	\$
<u>Other Accounts Receivable (Acct 143):</u>	143				
		\$	\$	\$	\$
Total Account 143	143				
		\$	\$	\$	\$
Total Notes and Accounts Receivable (Acct. 141-143)		\$	\$	\$	\$
Total Notes and Accounts Receivable (Accts. 141-144 Combined)			\$		\$
			(Total to Pg. F-10)		(Total to Pg. F-10)
<u>Receivables from Associated Companies (Accts. 145-146)</u>					
<u>Notes Receivable (Acct 145):</u>	145				
		\$	\$	\$	\$
Total Account 145	145				
		\$	\$	\$	\$
<u>Accounts Receivable (Acct 146):</u>	146				
		\$	\$	\$	\$
Total Account 146	146				
		\$	\$	\$	\$
Total Receivables from Associated Cos. (Accts. 145-146)		\$	\$	\$	\$
Total Receivables from Associated Cos. (Accts. 145-146 Combined)			\$		\$
			(Total to Pg. F-10)		(Total to Pg. F-10)

**ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS (ACCOUNT 144)**

Particulars (a)	Amount (b)
Balance at Beginning of Year	
	(Total to Pg. F-10)
ADD: Provision for Uncollectibles During Year	
Collection of Accounts Previously Written Off:	
Sewer	
Water	
Other	
Total Additions	\$
DEDUCT: Accounts Written Off During Year	
Sewer	
Water	
Other	
Total Accounts Written Off	\$
Balance at End of Year	\$
	(Total to Pg. F-10)
Total Notes and Accounts Receivable LESS Accumulated Provisions for Uncollectible Accounts (Accts. 141-144)	\$

**MATERIALS AND SUPPLIES (ACCOUNTS 151-157 AND 163)**

Particulars (a)	Account No. (b)	Balance at Beginning of Year (c)	Balance at End of Year (d)
Fuel Stock	151		
Fuel Stock Expenses	152		
Plant Materials and Operating Supplies:	154		
Water			
Sewer			
Other			
Total Plant Materials and Operating Supplies		\$	\$
Merchandise	155		
Other Materials and Supplies	156		
Total Materials and Supplies (Accts. 151-157)		\$	\$
		(Total to Pg. F-10)	(Total to Pg. F-10)
Stores Expense (Total to Pg. F-10)	163		
Total Materials and Supplies PLUS Stores Expense (Accts. 151-157 & 163)		\$	\$

**PREPAYMENTS (ACCOUNT 166)**

Particulars (a)	Balance at Beginning of Year (b)	Balance at End of Year (c)
Prepaid Insurance		
Prepaid Rent		
Other Prepayments (Please specify.):		
Total	\$	\$
	(Total to Pg. F-10)	(Total to Pg. F-10)

**UNAMORTIZED DEBT DISCOUNT AND EXPENSE AND PREMIUM ON DEBT**

Report Net Discount and expense or premium separately for each security issue and indicate totals for Accounts 181 and 251.

Debt Issue to Which Related (a)	Balance at Beginning of Year (b)	Amount Amortized During the Year (Accts. 428, 429) (c)	Balance at End of Year (d)
<u>Unamortized Debt Discount and Expense (Acct. 181)</u>			
Total (Acct. 181)	\$	\$	\$
	(Total to Pg. F-10)	(Total to Pg. F-13)	(Total to Pg. F-10)
<u>Unamortized Premium on Debt (Acct. 251)</u>			
Total (Acct. 251)	\$	\$	\$
	(Total to Pg. F-11)	(Total to Pg. F-13)	(Total to Pg. F-11)

**MISCELLANEOUS DEFERRED DEBITS**

Report separately amounts in Accounts 182 and 186 and describe major items included in these accounts. For Account 182, show date of letter or order number authorizing amortization period.

Name of Account & Description of Item (a)	Date of Letter or Order No. (b)	Balance at Beginning of Year (c)	Charges During Year (d)	Credits During Year (e)	Balance at End of Year (f)
<u>Extraordinary Property Losses (Acct. 182)</u>					
Total (Acct. 182)		\$	\$	\$	\$
		(Total to Pg. F-10)			(Total to Pg. F-10)
<u>Misc. Deferred Debits (Acct. 186)</u>					
Total (Acct. 186)		\$	\$	\$	\$
		(Total to Pg. F-10)			(Total to Pg. F-10)





**CONSTRUCTION OVERHEADS**

Report hereunder the total overheads and the total direct cost of construction for the year classified by utility departments and functional groups of plant accounts under each utility department.

Utility Department and Functional Group of Plant (a)	Direct Construction Cost (b)	Construction Overhead	
		Amount (c)	Percent (d)
			%
			%
			%
			%
			%
			%
			%
			%
			%
			%
			%
			%
Total	\$	\$	

Report hereunder the kinds of construction overheads for the year according to the titles used by the utility. Taxes during construction and AFUDC should be shown as separate items.

Class of Overhead (e)	Amount Charged to Construction (f)	% of Total Construction in Column (b) (g)
		%
		%
		%
		%
		%
		%
		%
		%
		%
		%
		%
		%
Total	\$	

Report below the interest rate used in the practices of utility in capitalizing interest during construction.

## CAPITAL STOCK ACCOUNTS AT END OF YEAR

Class and Series (a)	Shares Authorized by Charter (b)	Par Value Per Share (c)	Call Price End of Year (d)	Accts. 201 and 204		Acct. 217		Acct. 214
				Per Balance Sheet		Reacquired Stock		Capital Stock
				Shares (e)	Amount (f)	Shares (g)	Amount (h)	Expense (i)
<i>Common Stock Issued (Acct. 201):</i>								
Total (Acct. 201)					\$		\$	\$
<i>Preferred Stock Issued (Acct. 204):</i>					(Total to Pg. F-11)			
Total (Acct. 204)					\$		\$	\$
					(Total to Pg. F-11)		\$	\$
							(Total to Pg. F-11)	(Total to Pg. F-11)

## OTHER CAPITAL LIABILITY (ACCOUNTS 202, 203, 205, 206 AND 212)

Explanation (Please specify account numbers for each item.) (a)	Amount at Dec. 31 (b)
<i>Common Stock Subscribed (Acct 202):</i>	
Total (Acct. 202)	\$
<i>Preferred Stock Subscribed (Acct 205):</i>	
Total (Acct. 205)	\$
Total (Acct. 202 & Acct. 205)	\$
<i>Common Stock Liability for Conversion (Acct 203):</i>	(Total to Pg. F-11)
Total (Acct. 203)	\$
<i>Preferred Stock Liability for Conversion (Acct 206):</i>	
Total (Acct. 206)	\$
Total (Acct. 203 & Acct. 206)	\$
<i>Installments Received on Capital Stock (Acct 212):</i>	(Total to Pg. F-11)
Total (Acct. 212)	\$
	(Total to Pg. F-11)

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**LONG-TERM DEBT (ACCOUNTS 221-224)**  
Report data called for and show total for each long-term debt account at end of year.

Description of Debt (a)	Nominal Date of Issue (b)	Nominal Date of Maturity (c)	Interest Rate (d)	General Call Price at End of Year (e)	Held by Utility		Amount Outstanding (h)
					Reacquired Bonds (f)	Sinking and Other Funds (g)	
<u>Bonds (Acct. 221-222):</u>							
Total Bonds LESS Reacquired Bonds (Accts. 221-222)				\$	\$	\$	\$
<u>Advances from Associated Companies (Acct. 223):</u>							(Total to Pg. F-11)
Total Advances from Assoc. Cos. (Acct. 223)				\$	\$	\$	\$
<u>Other Long-term Debt (Acct. 224):</u>							(Total to Pg. F-11)
Total Other Long-term Debt (Acct. 224)				\$	\$	\$	\$
Total Long-term Debt (Acct. 221-224)				\$	\$	\$	\$
(Note: This total should match Total Long-term Debt on Pg. F-11.)							

**PAYABLES TO ASSOCIATED COMPANIES (ACCOUNTS 233-234)**

Include information requested in Columns (b), (c), and (d) for Notes Payable ONLY.

Name of Company (a)	Date of Issue (b)	Date of Maturity (c)	Interest Rate (d)	Amounts at End of Year	
				Notes Payable (e)	Accounts Payable (f)
<i>Notes Payable to Assoc. Cos. (Acct 233):</i>					
<i>Accts Payable to Assoc. Cos. (Acct 234):</i>					
Total				\$	\$
Total Payables to Assoc. Cos. (Accts. 233-234)					\$
					(Total to Pg. F-11)

**INTEREST ACCRUED (ACCOUNT 237)**

Class of Debt (a)	Balance at Beginning of Year (b)	Interest Accrued During Year (c)	Interest Expense (d)	Balance at End of Year (e)
Total Interest Accrued (Acct. 237)	\$	\$	\$	\$
	(Total to Pg. F-11)			(Total to Pg. F-11)

**MISCELLANEOUS CURRENT AND ACCRUED LIABILITIES (ACCOUNT 242)**

Minor items may be grouped by classes.

Description (a)	Balance at Beginning of Year (b)	Balance at End of Year (c)
Total Misc. Current and Accrued Liabilities (Acct. 242)	\$	\$
	(Total to Pg. F-11)	(Total to Pg. F-11)









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**INVESTMENT TAX CREDITS GENERATED AND UTILIZED**

1. This schedule shall be prepared by the reporting company regardless of the method of accounting adopted for the investment tax credits. By footnote, state the method of accounting adopted and whether the company has consented to pass the entire amount of tax credits on to customers in the year used to reduce taxes and if so, state the amount of such credits passed on.
2. As indicated in Column (a), the schedule shall show each year's activities commencing with 1962 and shall separately identify the data for the various rates.
3. Report in Column (b), the amount of investment tax credits generated from properties acquired for use in public utility operations and report in Column (c) the amount of such generated credits utilized in computing the annual income taxes. If there are other utility or nonutility operations, show any applicable generated and utilized investment tax credits in a footnote. Also, explain by footnote any adjustment to Columns (b), (c), and (d) such as for correcting, etc., or carryback or unused credits.
4. Report in Column (d) the weighted-average useful life of all properties used in computing the investment tax credits in Column (b).
5. Show by footnote any unused credits available at end of each year for carry forward as a reduction of taxes in subsequent years.
6. Separate amounts according to classification of utility using an additional page, if necessary.

Year (a)	Credit Generated For Year (b)	Credit Utilized For Year (c)	Weighted-Average Useful Life of Property (d)
<u>1962-1974</u>			
3% _____			
4% _____			
7% _____			
<u>1975-1976</u>			
3% _____			
4% _____			
7% _____			
10% _____			
11% _____			
<u>1977</u>			
3% _____			
4% _____			
7% _____			
10% _____			
11% _____			
<u>1978</u>			
3% _____			
4% _____			
7% _____			
10% _____			
11% _____			
<u>1979</u>			
3% _____			
4% _____			
7% _____			
10% _____			
11% _____			
<u>1980</u>			
3% _____			
4% _____			
7% _____			
10% _____			
11% _____			

Footnote(s)

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Report of \_\_\_\_\_

For the Year Ended December 31, \_\_\_\_\_

- For the Year Ended December 31,

\* ie., sum of years digits, declining balance, etc.  
\*\* ie., useful lives, guideline class life, etc.

For the Year Ended December 31.

- For the Year Ended December 31

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**PROPERTY INSURANCE AND INJURIES AND DAMAGES RESERVES (ACCOUNTS 261-262)**

Particulars (a)	Acct. 261 (b)	Acct. 262 (c)
Balance at First of Year		
	(Total to Pg. F-11)	(Total to Pg. F-11)
Additions During the Year (Please specify utility and account charged.):		
Total Additions	\$	\$
Deductions During the Year (Please specify.):		
Total Deductions	\$	\$
Net Increase (Decrease) During the Year	\$	\$
Balance at End of Year	\$	\$
	(Total to Pg. F-11)	(Total to Pg. F-11)
Explain nature of risks for which above reserves have been established and give actual or estimate liability for claims at end of year.		

**OTHER RESERVES (ACCOUNTS 263-265)**

Name and Purpose of Each Reserve (a)	Balance at Beginning of Year (b)	Balance at End of Year (b)
Total Other Reserves (Accts. 263-265)	\$	\$
	(Total to Pg. F-11)	(Total to Pg. F-11)

**CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

Class of Utility Service (a)	Balance at First of Year (b)	Credits During the Year (c)	Charges During the Year		Balance at End of Year (f)
			Acct. No. Credited (d)	Amount (e)	
Sewer					
Water					
Total Contributions in Aid of Construction (Acct. 271)	\$	\$		\$	\$
	(Total to Pg. F-11)				(Total to Pg. F-11)

**INCOME FROM UTILITY PLANT LEASED TO OTHERS (ACCOUNT 413)**

Show hereunder particulars concerning revenues, expenses and net income from lease of utility plant constituting a distinct operating unit or system. Report data for each lease arrangement. Use additional sheets if necessary.

Particulars (a)	Total (b)	(c)	(d)
Rentals received (Please specify from whom received and identify property leased.)			
Total Rentals	\$	\$	\$
Expenses:			
Operation			
Maintenance			
Depreciation Expense			
Amortization Expense			
Taxes Other than Income Taxes			
Income Taxes			
Total Expenses	\$	\$	\$
Net Income from Utility Plant Leased to Others (Acct. 413)	\$	\$	\$
	(Total to Pg. 13)		

**INCOME FROM MERCHANDISING, JOBBING AND CONTRACT WORK (ACCOUNTS 415-416)**

Particulars (a)	Sewer (b)	Water (c)	Total (d)
Sales:			
Gross Sales			
Deductions:			
Discount and Allowances			
Merchandise Returns			
Total Deductions	\$	\$	\$
Net Sales	\$	\$	\$
Cost of Sales			
Gross Profit from Sales	\$	\$	\$
Expenses (List hereunder expenses by major classes including the following):			
Depreciation Expense			
Customer Accounts Expense			
Employee Pensions and Benefits			
Administrative and General Expenses			
Taxes Other than Income Taxes:			
Total Expenses	\$	\$	\$
Net Income from Merchandising, Jobbing and Contract Work (Accts. 415-416)	\$	\$	\$
			(Total to Pg. F-39)





## Report of

- For the Year Ended December 31,

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**OTHER INCOME AND DEDUCTIONS (ACCOUNTS 417, 420, 421, 422, 423, 425, AND 426)**  
 Report details of items included in accounts showing the data for account separately hereunder:

Description (a)	Amount (b)
<u>Income from Non-Utility Operations (Acct. 417):</u>	
Total (Acct. 417)	\$ (Total to Pg. F-39)
<u>Allowance for Funds Used During Construction (Acct. 420):</u>	
Total (Acct. 420)	\$ (Total to Pg. F-13)
<u>Miscellaneous Non-operating Income (Acct. 421):</u>	
Total (Acct. 421)	\$ (Total to Pg. F-13)
<u>Gains (Losses) from Disposition of Property (Acct. 422):</u>	
Total (Acct. 422) (Note: This total should match Gains/Losses from Disposition of Property found on Pg. F-42)	\$
<u>Miscellaneous Amortization (Acct. 425):</u>	
Total (Acct. 425)	\$ (Total to Pg. F-13)
<u>Miscellaneous Income Deduction (Acct. 426):</u>	
Total (Acct. 426)	\$ (Total to Pg. F-13)

**INTEREST CHARGES (ACCOUNTS 427, 430 AND 431)**

Class of Debt on Which Payable (a)	Interest	
	Rate (b)	Amount (c)
<u>Interest on Long-term Debt (Acct. 427)</u>		
Total (Acct. 427)		\$ (Total to Pg. F-13)
<u>Interest on Debt to Assoc. Cos. (Acct. 430):</u>		
Total (Acct. 430)		\$ (Total to Pg. F-13)
<u>Other Interest Expense (Acct. 431):</u>		
Total (Acct. 431)		\$ (Total to Pg. F-13)

**DISTRIBUTION OF SALARIES AND WAGES**

Report below the distribution of total salaries and wages for the year. Amounts originally charged to clearing accounts should be segregated as to Utility Departments, Construction, Plant Removals and Other Accounts and shown in the appropriate lines and spaces provided for such amounts. In determining this segregation of salaries and wages originally charged to clearing accounts, a method of approximation giving substantially correct results may be used.

Classification (a)	Direct Payroll Distribution (b)	Allocation of Amounts Charged Clearing Accounts (c)	Total (d)
<u>Water</u>			
Operation			
Maintenance			
Total Water Operation and Maintenance	\$	\$	\$
<u>Sewer</u>			
Operation			
Maintenance			
Total Sewer Operation and Maintenance	\$	\$	\$
<u>Other Utility Department</u>			
Operation			
Maintenance			
Total Other Utility Department Operation and Maintenance	\$	\$	\$
Total of All Utility Departments Operation and Maintenance	\$	\$	\$
<u>Utility Plant</u>			
Construction (by Utility Department):			
Water Plant			
Sewer Plant			
Other Plant			
Total Construction	\$	\$	\$
Plant Removal (by Utility Department):			
Water Plant			
Sewer Plant			
Other Plant			
Total Plant Removal	\$	\$	\$
Clearing Accounts:			
Water			
Sewer			
Other			
Total Clearing Accounts	\$	\$	\$
Other Income and Deductions:			
Water			
Sewer			
Other			
Total Other Income and Deductions	\$	\$	\$
Total Utility Plant	\$	\$	\$
Total Salaries and Wages	\$	\$	\$

## Report of

For the Year Ended December 31.

## **"S" SECTION**

**SEWER OPERATING REVENUES**

Particulars (a)	Acct. No. (b)	Current Year		Last Year		Increase (Decrease) (g)
		Average Number of Customers (c)	Amounts (d)	Average Number of Customers (e)	Amount (f)	
<u>Sewer Revenues</u>						
Flat Rate Revenues - General Customers:						
Residential Revenues	521.1					
Commercial Revenues	521.2					
Industrial Revenues	521.3					
Revenues from Public Authorities	521.4					
Total Flat Rate Revenues - General Customers			\$		\$	\$
Measured Revenues - General Customers:						
Residential Revenues	522.1					
Commercial Revenues	522.2					
Industrial Revenues	522.3					
Revenues from Public Authorities	522.4					
Total Measured Revenues - General Customers			\$		\$	\$
Other Sewer Revenues:						
Revenues from Public Authorities	523					
Revenues from Other Systems	524					
Interdepartment Revenues	525					
Miscellaneous Sewer Revenues	526					
Total Other Sewer Revenues			\$		\$	\$
<u>Other Operating Revenues</u>						
Sale of Sludge	531					
Customers' Forfeited Discounts	532					
Servicing of Customers' Laterals	533					
Rents from Sewer Property	534					
Interdepartmental Rents	535					
Miscellaneous Operating Revenues	536					
Total Other Operating Revenues			\$		\$	\$
Total Operating Revenues			\$		\$	\$
			(Total to Pg. F-13)			

**SEWER OPERATION AND MAINTENANCE EXPENSES**

Particulars (a)	Account No. (b)	Current Year (c)	Last Year (d)	Increase (Decrease) (e)
<u>Collection Expenses</u>				
Operation:				
Collection Supervision and Engineering	700			
Collection Labor and Expenses	701			
Services to Customers	702			
Flow Measuring Device Expense	703			
Miscellaneous Expenses	704			
Rents	705			
Total Operation - Collection Expense		\$	\$	\$
Maintenance:				
Collection Maintenance Supervision and Engineering	710			
Maintenance of Collection Structures & Improvements	711			
Maintenance of Collection Sewers	712			
Maintenance of Services to Customers	713			
Maintenance of Flow Measuring Devices	714			
Maintenance of Flow Measuring Device Installations	715			
Maintenance of Other Collection Facilities	716			
Total Maintenance - Collection Expense		\$	\$	\$
Total Collection Expenses		\$	\$	\$
<u>Pumping Expenses</u>				
Operation:				
Pumping Supervision and Engineering	720			
Fuel and Power Purchased for Pumping	721			
Pumping Labor and Expenses	722			
Expenses Transferred	723			
Miscellaneous Expenses	724			
Rents	725			
Total Operation - Pumping Expense		\$	\$	\$
Maintenance:				
Pumping Maintenance Supervision and Engineering	730			
Maintenance of Pumping Structures and Improvements	731			
Maintenance of Pumping Equipment	732			
Total Maintenance - Pumping Expense		\$	\$	\$
Total Pumping Expenses		\$	\$	\$
<u>Treatment and Disposal (T&amp;D) Expenses</u>				
Operation:				
Treatment Supervision and Engineering	740			
Chemicals	741			
Treatment Labor and Expenses	742			
Fuel or Power for Sewage Treatment and Pumping	743			
Miscellaneous Expenses	744			
Rents	745			
Total Operation - Treatment & Disposal Expense		\$	\$	\$
Maintenance:				
T&D Maintenance Supervision and Engineering	750			
Maintenance of T&D Structures and Improvements	751			
Maintenance of Treatment and Disposal	752			
Maintenance of Other Treatment & Disposal Equipment	753			
Total Maintenance - Treatment & Disposal Expense		\$	\$	\$
Total Treatment and Disposal Expenses		\$	\$	\$
Subtotal - Sewer Operation Expenses		\$	\$	\$
		(Total to Pg. S-3)	(Total to Pg. S-3)	(Total to Pg. S-3)
Subtotal - Sewer Maintenance Expenses		\$	\$	\$
		(Total to Pg. S-3)	(Total to Pg. S-3)	(Total to Pg. S-3)



**SEWER OPERATION AND MAINTENANCE EXPENSES (Con't)**

Particulars (a)	Account No. (b)	Current Year (c)	Last Year (d)	Increase (Decrease) (e)
<u>Customer Accounts Expenses</u>				
Operation:				
Supervision	901			
Meter Reading Expenses & Flat Rate Inspections	902			
Customer Records and Collection Expenses	903			
Uncollectible Accounts	904			
Miscellaneous Customer Accounts Expenses	905			
Total Operation - Customer Accounts Expense		\$	\$	\$
<u>Customer Service Expenses</u>				
Operation:				
Customer Service and Information Expenses	907			
Total Operation - Customer Service Expense		\$	\$	\$
<u>Sales Promotion Expenses</u>				
Operation:				
Sales Promotion Expenses	910			
Revenues from Merchandising, Jobbing, & Contract Work	914			
Cost & Expenses of Merchandising, Jobbing & Contract Work	915			
Total Operation - Sales Promotion Expense		\$	\$	\$
<u>Administrative and General Expenses</u>				
Operation:				
Administration and General Salaries	920			
Office Supplies and Other Expenses	921			
Administrative Expenses Transferred (Credit)	922			
Outside Services Employed	923			
Property Insurance	924			
Injuries and Damages	925			
Employee Pensions and Benefits	926			
Franchise Requirements	927			
Regulatory Commission Expenses	928			
Duplicated Charges (Credit)	929			
Institutional or Goodwill Advertising Expenses	930.1			
Miscellaneous General Expenses	930.2			
Research and Development Expenses	930.3			
Rents	931			
Total Operation - Administrative and General Expense		\$	\$	\$
Maintenance:				
Maintenance of General Plant	932			
Total Maintenance - Administrative and General Expense		\$	\$	\$
Total Administrative and General Expenses		\$	\$	\$
Subtotal - Sewer Operation Expenses		\$	\$	\$
Subtotal - Sewer Maintenance Expenses		\$	\$	\$
Subtotal - Sewer Operation Expenses (from Pg. S-2)		\$	\$	\$
Subtotal - Sewer Operation Expenses (from above)		\$	\$	\$
Total Sewer Operation Expenses		\$	\$	\$
		(Total to Pg. F-13)		
Subtotal - Sewer Maintenance Expenses (from Pg. S-2)		\$	\$	\$
Subtotal - Sewer Maintenance Expenses (from above)		\$	\$	\$
Total Sewer Maintenance Expenses		\$	\$	\$
		(Total to Pg. F-13)		

**DETAIL OF CERTAIN GENERAL EXPENSE ACCOUNTS**

Report data requested for accounts as indicated. Report total amount paid as well as amount applicable to sewer utility operation.

Description of Item (a)	Total Amount Paid (b)	Amount Applicable to Sewer Utility Ops (c)
<b>Acct. 923, Outside Services Employed</b> - State total cost, nature of service and name of each person who was paid for services includible in this amount, \$5,000 or more.		
Total	\$	\$
<b>Acct. 924, Property Insurance</b> - List hereunder major classes of expenses and also state extent to which utility is self-insured against insurable risks to its property: Premiums for Insurance Dividends Received from Insurance Companies (Credit) Amounts Credited to Acct. 261, Property Insurance Reserve Other Expenses (list major classes):		(Total to Pg. S-3)
Total	\$	\$
<b>Acct. 925, Injuries and Damages</b> - List hereunder major classes of expense, also state extent to which utility is self-insured against risks of injuries and damages to employees or others: Premiums for Insurance Dividends Received from Insurance Companies (Credit) Amounts Credited to Acct. 262, Injuries and Damages Reserves Expenses of Investigating and Adjusting Claims Cost of Safety and Accident-Prevention Activities Other Expenses (list major classes):		(Total to Pg. S-3)
Total	\$	\$
<b>Acct. 926, Employee Pensions and Benefits</b> - Report total amount for utility hereunder and show credit for amounts transferred to construction or other accounts, leaving the net balance in Acct. 926. Pension Accruals or Payments to Pension Funds Pension Payments under Unfunded Basis Employees' Benefits (ie., life, health, accident and hospital insurance, etc.) Expense of Educational and Recreational Activities for Employees Other Expenses (list major items):		(Total to Pg. S-3)
Total	\$	\$
		(Total to Pg. S-3)
Total General Expenses	\$	\$



**SEWER UTILITY PLANT IN SERVICE**

Accounts (a)	Acct. No. (b)	Balance at Beginning of Year (c)	Additions During Year (d)	Retirements During Year (e)	Adjustments Increase (Decrease) (f)	Balance at End of Year (g)
<u>Intangible Plant</u>						
Organization	301					
Franchises and Consents	302					
Miscellaneous Intangible Plant	303					
Total Intangible Plant		\$	\$	\$	\$	\$
<u>Collection Plant</u>						
Land and Land Rights	350					
Structures and Improvements	351					
Collection Sewers	352					
Collection Sewers - Force	352.1					
Collection Sewers - Gravity	352.2					
Special Collecting Structures	352.3					
Services to Customers	353					
Flow Measuring Devices	354					
Flow Measuring Installations	355					
Other Collection Plant Facilities	356					
Total Collection Plant		\$	\$	\$	\$	\$
<u>Pumping Plant</u>						
Land and Land Rights	360					
Structures and Improvements	361					
Receiving Wells	362					
Electric Pumping Equipment	363					
Diesel Pumping Equipment	364					
Other Pumping Equipment	365					
Total Pumping Plant		\$	\$	\$	\$	\$
<u>Treatment and Disposal Plant</u>						
Land and Land Rights	370					
Oxidation Lagoon Land and Land Rights	370.1					
Other Land and Land Rights	370.2					
Structures and Improvements	371					
Treatment and Disposal Equipment	372					
Plant Sewers	373					
Outfall Sewer Line	374					
Other Treatment and Disposal Plant Equipment	375					
Total Treatment and Disposal Plant		\$	\$	\$	\$	\$
<u>General Plant</u>						
Land and Land Rights	389					
Structures and Improvements	390					
Office Furniture and Equipment	391					
Transportation Equipment	392					
Stores Equipment	393					
Tools, Shop and Garage Equipment	394					
Laboratory Equipment	395					
Power Operated Equipment	396					
Communication Equipment	397					
Other Tangible Property	399					
Total General Plant		\$	\$	\$	\$	\$
Total Sewer Utility Plant in Service			\$	\$	\$	\$
		(Total to Pg. F-16)				(Total to Pg. F-16)

NOTE: All entries should be supported by records that identify the property being added or retired, its location, and its original cost in as much detail as reasonably possible. Report in Column (f) entries reclassifying property from one account to another. Corrections of entries of the immediately preceding year should be recorded in Column (d) or Column (e) accordingly, as they are corrections of additions or retirements. Please explain any items in Columns (d), (e) and/or (f) in space provided below schedule. Use additional sheets if necessary.

Explanation

**DEPRECIATION RESERVE (ie., Accumulated Depreciation) - SEWER UTILITY PLANT**

Report below the information called for concerning the Depreciation Reserve of the reporting utility at end of the year and changes during the year and explain in the space provided below any important adjustments made during the year. Show separately interest credits under a sinking fund or similar method of depreciation reserve accounting.

1. DO NOT use composite rate when account rates have been prescribed by the Commission.
2. Are rates shown in Column (b) below authorized by the Commission? Yes  No
3. If the answer to Question No. 2 above is "yes", state whether the authorization was by Commission Order or letter.
4. State the date when authorized rates were made effective:
5. If subaccount rates are used, show computation below which was used to arrive at account rate shown in the table below:

Computation is as follows:

Description or Classification of Property (a)	Acct. No. (b)	Annual Depreciation Rate (c)	Balance at Beginning of Year (d)	Addition to Reserve		Retirement of Property				Other Changes (k)	Balance at End of Year (l)	(m)	Amount (n)
				Annual Depreciation Provision (e)	Other Credits (f)	Book Cost of Property (g)	Cost of Removal (h)	Salvage Credit (i)	Net Retirement (j)				
<u>Collection Plant</u>													
Structures and Improvements	351											Total Depreciation Expense = Columns (e) and (f):	\$
Collection Sewers	352												
Collection Sewers - Force	352.1											LESS: Amounts Charged to Clearing Accounts:	
Collection Sewers - Gravity	352.2												
Special Collection Structures	352.3												
Services to Customers	353											PLUS: Allocation of Department on Common Plant:	
Flow Measuring Devices	354												
Flow Measuring Installations	355												
Other Collection Plant Facilities	356												
Total Collection Plant			\$	\$	\$	\$	\$	\$	\$	\$	\$	Total Sewer Utility Depreciation Expense:	\$
													(Total to Pg. F-13)
<u>Pumping Plant</u>													
Structures and Improvements	361											Total Depreciation Reserve = Column (k):	\$
Receiving Wells	362												
Electric Pumping Equipment	363											PLUS: Allocation of Reserve on Common Plant:	
Diesel Pumping Equipment	364												
Other Pumping Equipment	365												
Total Pumping Plant			\$	\$	\$	\$	\$	\$	\$	\$	\$	Total Depreciation Reserve Sewer Utility:	\$
<u>Treatment and Disposal Plant</u>													
Structures and Improvements	371											Explanation of Items in Column (k):	
Treatment and Disposal Equipment	372												
Plant Sewers	373												
Outfall Sewer Lines	374												
Other Treatment and Disposal Plant Equipment	375												
Total Treatment and Disposal Plant			\$	\$	\$	\$	\$	\$	\$	\$	\$		
<u>General Plant</u>													
Structures and Improvements	390												
Office Furniture and Equipment	391												
Transportation Equipment	392												
Stores Equipment	393												
Tools, Shop and Garage Equipment	394												
Laboratory Equipment	395												
Power Operated Equipment	396												
Communication Equipment	397												
Other Tangible Property	399												
Total General Plant			\$	\$	\$	\$	\$	\$	\$	\$	\$		
Total Sewer Utility Plant			\$	\$	\$	\$	\$	\$	\$	\$	\$		
			(Total to Pg. F-16)									(Total to Pg. F-16)	

**GENERAL INFORMATION**  
**SEWER PLANT**  
(Please complete one page per each sewer plant)

Brief general description of sewage treatment:

Method of treatment:

Brief general description of disposal system:

Method of disposal:

Area served by sewage system:

Date of construction of original plant:

Population for which plant designed:

Plant capacity in gallons per day:

Average daily discharge of sewage during the year (measured in gallons):

Maximum daily discharge of sewage during the year (measured in gallons):

Important extensions of system, giving location, new territory covered and dates of beginning operation:

Other important changes, including new plant and equipment built or installed:

Is effluent disinfected?

Yes \_\_\_\_\_

No \_\_\_\_\_

Seasonal \_\_\_\_\_

Agent used (ie., liquid or tablet chlorine, uv, etc.):

How frequently is an effluent analysis reported to a government entity(s)?

Were any reporting periods missed?

Yes \_\_\_\_\_

No \_\_\_\_\_

How many times did effluent exceed limits?

Please explain:

What is efficiency of sewer plant?

**SEWER INFORMATION**  
**PUMPING EQUIPMENT, SERVICE CONNECTIONS, COLLECTING, INTERCEPTOR, FORCE MAINS AND MANHOLES**

Pumping Equipment (a)	Unit			
	(b)	(c)	(d)	(e)
Location or Station				
Make or Type and Nameplate Data of Pump(s)				
Year Installed				
Rate Capacity (gpm)				
Size				
How Driven?				
Give nameplate data of motor:				
What preventative maintenance is given pumping equipment?				
Are manufacturer's instructions adhered to? Yes <input type="text"/> No <input type="text"/>				
What, if any, repairs were accomplished on pumping equipment during the year?				

Service Connections									
Size (inches)									
Type (CI, VCP, etc.)									
Total Active Service Connections (by size):									
No. at Beginning of Year									
No. Added During the Year									
No. Retired During the Year									
No. at End of Year									
Give full particulars concerning inactive connections:									

Collecting, Interceptor and Force Mains									
(a)	Collecting Mains			Interceptor Mains			Force Mains		
	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
Size (inches)									
Type of Main (CI, VCP, etc.)									
Length of Pipe (round to nearest foot)									
Beginning of Year									
Added During the Year									
Retired During the Year									
End of the Year									
<u>Manholes</u>									
Size									
Construction Material									
Number									
Beginning of the Year									
Added During the Year									
Retired During the Year									
End of the Year									

## **"W" SECTION**



**WATER OPERATING REVENUES**

Particulars (a)	Acct. No. (b)	Current Year			Last Year			Increase (Decrease) (i)
		Average No. of Customers (c)	Gallons of Water Sold (d)	Amounts (e)	Average No. of Customers (f)	Gallons of Water Sold (g)	Amounts (h)	
<u>Operating Revenues</u>								
Unmetered Sales to General Customers:								
Unmetered Sales to Residential Customers	460.1							
Unmetered Sales to Commercial Customers	460.2							
Unmetered Sales to Industrial Customers	460.3							
Unmetered Sales to Public Authorities	460.4							
Total Unmetered Sales to General Customers	460			\$			\$	\$
Metered Sales to General Customers:								
Metered Sales to Residential Customers	461.1							
Metered Sales to Commerical Customers	461.2							
Metered Sales to Industrial Customers	461.3							
Metered Sales to Public Authorities	461.4							
Total Metered Sales to General Customers	461			\$			\$	\$
Private Fire Protection Service	462							
Public Fire Protection Service	463							
Other Sales to Public Authorities	464							
Sales to Irrigation Customers	465							
Sales for Resale	466							
Interdepartmental Sales	467							
Total Sales of Water				\$			\$	\$
<u>Other Operating Revenues</u>								
Forfeited Discounts	470							
Miscellaneous Service Revenues	471							
Rents from Water Property	472							
Interdepartmental Rents	473							
Other Water Revenues	474							
Total Other Operating Revenues				\$			\$	\$
Total Water Operating Revenues				\$			\$	\$
				(Total to Pg. F-13)				
<u>Comment(s)</u>								

**SALES OF WATER - BY COMMUNITIES**

1. Report below the information called for concerning sales of water by the respondent in each community (incorporated or unincorporated) served at any time during the year. For unmeasured sales, report the best estimates available.

2. The information to be shown below should be on the same basis as provided in Water Operating Revenues

[illegible]

Community (a)	Private Fire Protection Service (Account 462)			Public Fire Protection Service (Account 463)			Total		
	Operating Revenues (b)	Gallons Sold (000 Omitted) (c)	Average No. of Customers (d)	Operating Revenues (e)	Gallons Sold (000 Omitted) (f)	Average No. of Customers (g)	Operating Revenues (h)	Gallons Sold (000 Omitted) (i)	Average No. of Customers (j)
Total	\$ <div>(Total to Pg. W-1)</div>	<div>(Total to Pg. W-1)</div>	<div>(Total to Pg. W-1)</div>	\$ <div>(Total to Pg. W-1)</div>	<div>(Total to Pg. W-1)</div>	<div>(Total to Pg. W-1)</div>	\$		

SALES FOR RESALE (ACCOUNT 465)

1. Report below the information specified concerning water sold during the year to other water utilities or to public authorities for distribution to ultimate consumers. For unmeasured sales, report the best estimates available.  
2. The quantities reported should be those shown by the bill rendered to the purchasers.

Name of Other Water Utility (a)	Associated Utilities (b)	Non-Associated Utilities (c)	Municipalities (d)	Sales Within State Boundaries (e)	Export Across State Lines (f)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					

Name of Other Water Utility (a)	Point of Delivery (g)	Pressure at Point of Delivery (h)	Gallons Sold (000 Omitted) (i)	Revenue (j)	Revenue Per M. Gallons (k)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
Total					
			(Total to Pg. W-1)	(Total to Pg. W-1)	

**INTERDEPARTMENTAL SALES (ACCOUNT 467)**

Name of Other Department (a)	Basis of Charge to Other Department (b)	Point of Delivery (c)	Gallons (000 Omitted) (d)	Revenue (e)	Revenue Per M. Gallon (in Cents) (f)
Total Interdepartmental Sales (Acct. 467)				\$	\$
			(Total to Pg. W-1)	(Total to Pg. W-1)	

**RENTS FROM WATER PROPERTIES (ACCOUNT 472)**

1. Report below rents received during the year for use by others of property devoted to water operations by the utility.
2. Minor rents may be entered at the total amount for each class of such rents.
3. If rents are includible which were arrived at under an arrangement for apportioning expenses of a joint facility, whereby the amount included in this account represents profit or return on property, depreciation, and taxes, give particulars and the basis of apportionment of such charges to this account.
4. Designate if lessee is an associated company by placing an "X" in Column (b).

Name of Lessee (a)	Assoc. Co. (b)	Description of Property (c)	Amount of Revenue for Year (d)
Total Rents from Water Property (Acct. 472)			\$
			(Total to Pg. W-1)

**WATER OPERATION AND MAINTENANCE EXPENSES**

Particulars (a)	Acct. No. (b)	Current Year (c)	Last Year (d)	Increase (Decrease) (e)
<u>Source of Supply Expenses</u>				
Operation:				
Operation Supervision and Engineering	600			
Operation Labor and Expenses	601			
Purchased Water	602			
Miscellaneous Expenses	603			
Rents	604			
Total Source of Supply - Operation Expenses		\$	\$	\$
Maintenance:				
Maintenance Supervision and Engineering	610			
Maintenance of Structures and Improvements	611			
Maintenance of Collecting and Impounding Reservoirs	612			
Maintenance of Lake, River and Other Intakes	613			
Maintenance of Wells and Springs	614			
Maintenance of Infiltration Galleries and Tunnels	615			
Maintenance of Supply Mains	616			
Maintenance of Miscellaneous Water Source Plant	617			
Total Source of Supply - Maintenance Expenses		\$	\$	\$
Total Source of Supply Expenses		\$	\$	\$
<u>Pumping Expenses</u>				
Operation:				
Operation Supervision and Engineering	620			
Fuel for Power Production	621			
Power Production Labor and Expenses	622			
Fuel or Power Purchased for Pumping	623			
Pumping Labor and Expenses	624			
Expenses Transferred (Credit)	625			
Miscellaneous Expenses	626			
Rents	627			
Total Pumping - Operation Expenses		\$	\$	\$
Maintenance:				
Maintenance Supervision and Engineering	630			
Maintenance of Structures and Improvements	631			
Maintenance of Power Production Equipment	632			
Maintenance of Pumping Equipment	633			
Total Pumping - Maintenance Expenses		\$	\$	\$
Total Pumping Expenses		\$	\$	\$
<u>Water Treatment Expenses</u>				
Operation:				
Operation Supervision and Engineering	640			
Chemicals	641			
Operation Labor and Expenses	642			
Miscellaneous Expenses	643			
Rents	644			
Total Water Treatment - Operation Expenses		\$	\$	\$
Maintenance:				
Maintenance Supervision and Engineering	650			
Maintenance of Structures and Improvements	651			
Maintenance of Water Treatment Equipment	652			
Total Water Treatment - Maintenance Expenses		\$	\$	\$
Total Water Treatment Expenses		\$	\$	\$
Subtotal Water Operation Expenses		\$	\$	\$
		(Total to Pg. W-6)	(Total to Pg. W-6)	(Total to Pg. W-6)
Subtotal Water Maintenance Expenses		\$	\$	\$
		(Total to Pg. W-6)	(Total to Pg. W-6)	(Total to Pg. W-6)

**WATER OPERATION AND MAINTENANCE EXPENSES (Con't)**

Particulars (a)	Acct. No. (b)	Current Year (c)	Last Year (d)	Increase (Decrease) (e)
<u>Transmission and Distribution Expenses</u>				
Operation:				
Operation Supervision and Engineering	660			
Storage Facilities Expenses	661			
Transmission and Distribution Lines Expenses	662			
Meter Expenses	663			
Customer Installations Expenses	664			
Miscellaneous Expenses	665			
Rents	666			
Total Transmission and Distribution - Operation Expenses		\$	\$	\$
Maintenance:				
Maintenance Supervision and Engineering	670			
Maintenance of Structures and Improvements	671			
Maintenance of Distribution Reservoirs and Standpipes	672			
Maintenance of transmission and Distribution Mains	673			
Maintenance of Fire Mains	674			
Maintenance of Services	675			
Maintenance of Meters	676			
Maintenance of Hydrants	677			
Maintenance of Miscellaneous Plant	678			
Total Transmission and Distribution - Maintenance Expenses		\$	\$	\$
Total Transmission and Distribution Expenses		\$	\$	\$
<u>Customer Accounts Expenses</u>				
Operation:				
Supervision	901			
Meter Reading Expenses	902			
Customer Records and Collection Expenses	903			
Uncollectible Accounts	904			
Miscellaneous Customer Accounts Expenses	905			
Total Customer Accounts - Operation Expenses		\$	\$	\$
<u>Customer Service &amp; Information Expenses</u>				
Operation:				
Customer Service & Information Expenses	907			
Total Customer Service & Information - Operation Expenses		\$	\$	\$
<u>Sales Promotion Expenses</u>				
Operation:				
Sales Promotion Expenses	910			
Total Sales Promotion - Operation Expenses		\$	\$	\$
<u>Administrative and General Expenses</u>				
Operation:				
Administrative and General Salaries	920			
Office Supplies and Other Expenses	921			
Administrative Expenses Transferred (Credit)	922			
Outside Services Employed	923			
Property Insurance	924			
Injuries and Damages	925			
Employee Pensions and Benefits	926			
Franchise Requirements	927			
Regulatory Commission Expenses	928			
Duplicate Charges (Credit)	929			
Institutional or Goodwill Advertising Expenses	930.1			
Miscellaneous General Expenses	930.2			
Research and Development Expenses	930.3			
Rents	931			
Total Administrative and General - Operation Expenses		\$	\$	\$
Maintenance:				
Maintenance of General Plant	932			
Total Administrative and General - Maintenance Expenses		\$	\$	\$
Total Administrative and General Expenses		\$	\$	\$
Subtotal Water Operation Expenses		\$	\$	\$
Subtotal Water Maintenance Expenses		\$	\$	\$
Subtotal - Water Operation Expenses (from Pg. W-5)		\$	\$	\$
Subtotal - Water Operation Expenses (from above)		\$	\$	\$
Total Water Operation Expenses		\$	\$	\$
		(Total to Pg. F-13)		
Subtotal - Water Maintenance Expenses (from Pg. W-5)		\$	\$	\$
Subtotal - Water Maintenance Expenses (from above)		\$	\$	\$
Total Water Maintenance Expenses		\$	\$	\$
		(Total to Pg. F-13)		

## Report of

- For the Year Ended December 31

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**WATER UTILITY PLANT IN SERVICE**

Account Description (a)	Acct. No. (b)	Balance Beginning of Year (c)	Additions During the Year (d)	Retirements During the Year (e)	Balance End of Year (f)
<u>Intangible Plant</u>					
Organization	301				
Franchise and Consents	302				
Miscellaneous Intangible Plant	303				
Total Intangible Plant		\$	\$	\$	\$
<u>Source of Supply Plant</u>					
Land and Land Rights	310				
Structures and Improvements	311				
Collecting and Impounding Reservoirs	312				
Lake, River, and Other Intakes	313				
Wells and Springs	314				
Infiltration Galleries and Tunnels	315				
Supply Mains	316				
Other Water Source Plant *	317				
Total Source of Supply Plant		\$	\$	\$	\$
<u>Pumping Plant</u>					
Land and Land Rights	320				
Structures and Improvements	321				
Boiler Plant Equipment	322				
Other Power Production Equipment *	323				
Steam Pumping Equipment	324				
Electric Pumping Equipment	325				
Diesel Pumping Equipment	326				
Hydraulic Pumping Equipment	327				
Other Pumping Equipment *	328				
Total Pumping Plant		\$	\$	\$	\$
<u>Water Treatment Plant</u>					
Land and Land Rights	330				
Structures and Improvements	331				
Water Treatment Equipment	332				
Total Water Treatment Plant		\$	\$	\$	\$
<u>Transmission and Distribution Plant</u>					
Land and Land Rights	340				
Structures and Improvements	341				
Distribution Reservoirs and Standpipes	342				
Transmission and Distribution Mains	343				
Fire Mains	344				
Services	345				
Meters	346				
Meter Installations	347				
Hydrants	348				
Other Transmission and Distribution Plant	349				
Total Transmission and Distribution Plant		\$	\$	\$	\$
<u>General Plant</u>					
Land and Land Rights	389				
Structures and Improvements	390				
Office Furniture and Equipment	391				
Transportation Equipment	392				
Stores Equipment	393				
Tools, Shop and Garage Equipment	394				
Laboratory Equipment	395				
Power-Operated Equipment	396				
Communication Equipment	397				
Miscellaneous Equipment	398				
Other Tangible Property *	399				
Total General Plant		\$	\$	\$	\$
Total Water Utility Plant In Service		\$	\$	\$	\$
		(Total to Pg. F-16)			(Total to Pg. F-16)

\* Please attach a detailed explanation for these items.

NOTE: All entries should be supported by records that identify the property being added or retired, its location, and its original cost in as much detail as reasonably possible. Report in Column (f) entries reclassifying property from one account to another. Corrections of entries of the immediately preceding year should be recorded in Column (d) or Column (e) accordingly, as they are corrections of additions or retirements. Please explain any items in Columns (d), (e) and/or (f) in space provided below schedule. Use additional sheets if necessary.

Explanation:

**DEPRECIATION RESERVE (ie., Accumulated Depreciation) - WATER UTILITY PLANT**

Report below the information called for concerning the Depreciation Reserve of the reporting utility at end of the year and changes during the year and explain in the space provided below any important adjustments made during the year. Show separately interest credits under a sinking fund or similar method of depreciation reserve accounting.

1. DO NOT use composite rate when account rates have been prescribed by the Commission.

2. Are rates shown in Column (b) below authorized by the Commission?

Yes

No

3. If the answer to Question No. 2 above is "yes", state whether the authorization was by Commission Order or letter.

4. State the date when authorized rates were made effective:

5. If subaccount rates are used, show computation below which was used to arrive at account rate shown in the table below:

Computation is as follows:

Description or Classification of Property (a)	Acct. No. (b)	Annual Depreciation Rate (c)	Balance at Beginning of Year (d)	Addition to Reserve		Retirement of Property				Other Changes (k)	Balance at End of Year (l)	(m)	Amount (n)
				Annual Depreciation Provision (e)	Other Credits (f)	Book Cost of Property (g)	Cost of Removal (h)	Salvage Credit (i)	Net Retirement (j)				
<u>Source of Supply Plant</u>													
Structures and Improvements	311											Total Depreciation Expense =	
Collecting and Impounding Reservoirs	312											Columns (e) and (f):	\$
Lake, River, and Other Intakes	313											LESS: Amounts Charged to	
Wells and Springs	314											Clearing Accounts:	
Infiltration Galleries and Tunnels	315											PLUS: Allocation of Department	
Supply Mains	316											on Common Plant:	
Other Water Source Plant	317												
Total Source of Supply Plant			\$	\$	\$	\$	\$	\$	\$	\$	\$	Total Water Utility Depreciation	\$
												Expense:	(Total to Pg. F-13)
<u>Pumping Plant</u>												Total Depreciation Reserve =	\$
Structures and Improvements	321											Column (k):	
Boiler Plant Equipment	322											PLUS: Allocation of Reserve on	
Other Power Production Equipment	323											Common Plant:	
Steam Pumping Equipment	324											Total Depreciation Reserve Water	
Electric Pumping Equipment	325											Utility:	\$
Diesel Pumping Equipment	326												
Hydraulic Pumping Equipment	327											Explanation of Items in Column (j):	
Other Pumping Equipment	328												
Total Pumping Plant			\$	\$	\$	\$	\$	\$	\$	\$	\$		
<u>Water Treatment Plant</u>													
Structures and Improvements	331												
Water Treatment Equipment	332												
Total Water Treatment Plant			\$	\$	\$	\$	\$	\$	\$	\$	\$		
<u>Transmission and Distribution Plant</u>													
Structures and Improvements	341												
Distribution Reservoirs and Standpipes	342												
Transmission and Distribution Mains	343												
Fire Mains	344												
Services	345												
Meters	346												
Meter Installations	347												
Hydrants	348												
Other Transmission and Distribution Plant	349												
Total Transmission and Distribution Plant			\$	\$	\$	\$	\$	\$	\$	\$	\$		
<u>General Plant</u>													
Structures and Improvements	390												
Office Furniture and Equipment	391												
Transportation Equipment	392												
Stores Equipment	393												
Tools, Shop and Garage Equipment	394												
Laboratory Equipment	395												
Power-Operated Equipment	396												
Communication Equipment	397												
Miscellaneous Equipment	398												
Other Tangible Property	399												
Total General Plant			\$	\$	\$	\$	\$	\$	\$	\$	\$		
Total Water Utility Plant In Service			\$	\$	\$	\$	\$	\$	\$	\$	\$		
			(Total to Pg. F-16)								(Total to Pg. F-16)		

**RESERVOIRS, STANDPIPES, PRESSURE TANKS AND PURIFICATION SYSTEMS**

Particulars (a)	Unit 1 (b)	Unit 2 (c)	Unit 3 (c)	Unit 4 (d)	Unit 5 (e)	Unit 6 (f)
<u>Reservoirs</u>						
Identification Number, Name or Description of Each						
Elevation of Relief						
Use (source of supply or clear water)						
Kind (earthen or masonry)						
Covered or Open						
Elevation Above Pumping Station						
Distance from Pumping Station						
Inside Dimensions						
Total Capacity in Gallons						
<u>Standpipes or Elevated Tanks</u>						
Identification Number, Name or Description of Each						
Material (steel, concrete, etc.)						
Height of Water Column						
Diameter of Tank						
Height of Tank						
Elevation of Inlet above Pumping Station						
Distance from Pumping Station						
Capacity in Gallons						
<u>Pressure Tanks</u>						
Identification Number, Name or Description of Each						
Material (steel, concrete, etc.)						
Length of Tank						
Diameter of Tank						
Capacity in Gallons						
<u>Purification Systems</u>						
Description of Pretreatment, if any						
Purpose of Plant - filter, soften, etc.						
Type of Aerators						
Sedimentation						
Dimension of Each Settling Basin						
Kind of Coagulant						
Pounds per Million Gallons						
Sand Filtration - Slow or Rapid						
Number of Beds						
Open or Covered						
Surface Dimensions						
Capacity of Beds - Gallons per Day						
Mixing Units - Type						
Dimensions						
Flocculators - Type						
Dimensions						
Sterilization - Is Water Sterilized						
Agent Used (liquid, chlorine, etc.)						
Chlorinating Equipment						
Manufacturer						
Type						
Point of Application						
Pounds per Million Gallons						
Pressure Filters						
Type of Each						
Capacity of Each						
Hardness of Water Treated						
Corrosion Control - Chemical Agent						
Pounds per Million Gallons						
Type of Feeders (dry or slurry)						
Total H.P. of All Motors Used in Plant						
Frequency of Water Analysis						

**SOURCES OF WATER SUPPLY**

Show all data separately for each source of supply.

Report of

A. Surface Water						
Description and Location of Source (Give Names) (a)	Identification Number (b)	Capacity (c)	Distance of Intake From Shore (d)	Depth of Intake Port Below Surface of Water (e)	Kind of Conduit (f)	Length and Size of Conduit (g)
Impounding Reservoirs:						
Lakes:						
Streams:						

B. Ground Water								
Description and Location of Source (a)	Identification Number (b)	Static Water Level Feet (c)	Draw Down Feet (d)	Pump Setting Feet (e)	Depth Feet (f)	Diameter Feet (g)	Yield in Gallons Per Minute (h)	Pumping Method (direct suction, air-lift or deep-well pump) (i)
Wells:								
Springs:								
Infiltration Galleries or Collecting Wells:								

C. Purchased Water				
Description and Location of Source (Give Name) (a)	Name of Vendor (b)	Capacity of Source Gallons per Minute (c)	Cost Per M. Gallons (d)	Purchased During Year - Gallons (e)

For the Year Ended December 31,

## Report of

- For the Year Ended December 31

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SERVICES					
Size and Kind of Pipe (a)	Utility Owned Services In Use				Services In Use at End of Year not Included in Plant Accts. (f)
	Beginning of Year (b)	Added During the Year (c)	Removed or Disconnected During the Year (d)	End of Year (e)	
Total					

**METERS**

Use (a)	Size (b)	Number of Utility Owned Meters				Number of Meters Owned by Customers in Use at End of Year (g)
		Beginning of Year (c)	Added During the Year (d)	Removed or Discounnected During the Year (e)	End of the Year (f)	
In Residential Use:						
Total in Residential Use						
In Commercial Use:						
Total in Commercial Use						
In Industrial Use:						
Total in Industrial Use						
In Public Use:						
Total in Public Use						
In Stock						
Total Meters in Use						

**HYDRANTS**

Description (size of branch or valve opening, manufacturer type, number and size of nozzles, etc.) (a)	Number of Utility Owned Hydrants				No. of Customer Owned Hydrants in Service End of Year (f)
	No. in Service Beginning of the Year (b)	Added During the Year (c)	Removed During the Year (d)	No. in Service End of Year (e)	
Public Fire Protection:					
Total Public Fire Protection					
Private Fire Protection:					
Total Private Fire Protection					
Total Hydrants Other than Fire:					
Total Hydrants					

**POWER, PUMPING AND PURCHASED WATER STATISTICS**

Particulars (a)	Purchased Water (b)	Electric Power (c)	Total All Methods (e)
Gallons Station Pumping into Distribution Main:			
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			
Total for Year	\$	\$	\$

  

Maximum gallons pumped by all methods in any one day:		Date	
Minimum gallons pumped by all methods in any one day		Date	
Total gallons of water passed through customers' meters during year:			
Total gallons of first stage pumping (estimated if not metered)*:			
Type of power used for first stage pumping:			
Utility supplying electricity for pumping:			
Total amount paid for electric demand - kilowatts:			
Total amount paid for electric energy-kilowatt hours:			
Total amount paid for electricity for pumping during year:			
Total amount of electricity used for pumping - kilowatt hours:			
Measured or estimated gallons of water used in backwashing during year:			
Measured or estimated gallons of water in blowing settling basin:			
Range of pressure on mains as measured at station: (ordinary)			
Average static head against which pumps work: (in fact)			
If water is purchased for resale, indicate the following:			
Vendor:			
Point of Delivery:			
If water is sold to other water utilities for redistribution, list names of such utilities below:			

  

\* First stage pumping applies only when water is pumped twice before entering distribution system and the term is defined as pumping from source of supply to suction well or reservoir from which water is pumped into distribution mains.



**PUMPING STATION EQUIPMENT**

Use separate columns for each pump and associated power equipment. Use additional sheets if necessary. For pumps, use only those lines applicable to the unit.

Particulars (a)	(b)	(c)	(d)	(e)
<u>Pumping Equipment</u>				
Identification number or description of well or other source of supply to which pump is connected:				
Identification number, description, etc of each pump:				
Type (displacement, centrifugal, air life, turbine, etc.):				
Purpose of pump (low lift, distribution, etc.):				
Manufacturer:				
Rated Capacity (gallons per minute):				
Discharge Head (in feet):				
Revolutions or Strokes Per Minute:				
Number of Stages:				
Connection (belt, gear or direct, etc.):				
Number of Hours Operated During Year:				
<u>Power Equipment</u>				
Motive Power for Pump (steam, gas or oil engine, electric motor, or water turbine):				
Type				
Manufacturer				
Rated Horsepower				
Boiler Data:				
Identification Number or Description				
Manufacturer				
Type (water tube, tube verticle, tube horizontal)				
Rated Horsepower				
Electric Generators:				
Identification Number or Description				
Manufacturer				
Motive Power (steam, gas or oil, hydraulic)				
Connection (belt, gear or direct)				
Rated Capacity (in kilowatt-amperes)				
Air Compressors:				
Identification Number or Description				
Manufacturer				
Bore or Stroke				
Size or Air Discharge Head				
Submergence of Air Lift Head (in feet when not pumping)				
Estimated Average Draw-Dwon During Operation				
Pounds of Pressure Required to Blow Well				
Pounds of Pressure Required After Air Lift Begins Operating				

**Submitting this Annual Report is an "option" through EFIS.**

A registered official company representative is authorized to utilize this option, type in all necessary information below, including the Notary's information (pursuant to Sections 432.200 and 432.295). After submitting the Annual Report through EFIS, you will receive a BMAR (confirmation) number. Indicate that BMAR number on the original and retain for your records.

**WATER and/or SEWER**

**Annual Report of** \_\_\_\_\_

**for the year ending December 31,** \_\_\_\_\_

**VERIFICATION**

The foregoing report must be verified by the oath of the President, Treasurer, General Manager or Receiver of the company. The oath required may be taken before any person authorized to administer an oath by the laws of the State in which the same is taken.

**OATH**

State Of \_\_\_\_\_  
County Of \_\_\_\_\_ } ss:

\_\_\_\_\_ makes oath and says that  
(Insert here the name of the affiant)

s/he is \_\_\_\_\_  
(Insert here the official title of the affiant)

of \_\_\_\_\_  
(Insert here the exact legal title or name of the respondent)

that s/he has examined the foregoing report; that to the best of his or her knowledge, information, and belief, all statements of fact contained in the said report are true and the said report is a correct statement of the business and affairs of the above-named respondent.

\_\_\_\_\_, \_\_\_\_\_, to and including \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Signature of affiant)

Subscribed and sworn to before me, a \_\_\_\_\_ in and for the

State and county above named, this \_\_\_\_\_ day of \_\_\_\_\_, 20

My Commission expires \_\_\_\_\_, 20

\_\_\_\_\_  
(Signature of officer authorized to administer oaths)

Missouri Revised Statutes § 392.210

Original in its entirety must be mailed (if not utilizing EFIS) to:

**Manager of the Data Center**

MoPSC, 200 Madison Street, Suite 100

Jefferson City, MO 65101 (P.O. Box 360, 65102-0360)